

# Petaluma Quilt Guild Payment Request

Note: Receipts must be attached

<b>Date:</b>		<b>Committee:</b>	
<b>Amount of Reimbursement:</b>		<b>Requested By:</b>	
<b>Description of Expense:</b>			
<b>Payable To:</b>		<b>Send Check?</b>	<b>Yes or No</b>
<b>If check is to be mailed, Address:</b>			
<b>Amount Approved:</b>		<b>Fiscal Year:</b>	
<b>Signature</b>			

Treasurer's Use Only:

Payment

Date: \_\_\_\_\_

Ck #: \_\_\_\_\_

Amt: \_\_\_\_\_